



OUTGOING TOUR FORM

THIS FORM MUST BE COMPLETED IN FULL AND RETURNED TO RUGBY LEAGUE IRELAND AT LEAST THREE MONTHS PRIOR TO YOUR PROPOSED DATE OF DEPARTURE. PLEASE SEND IT VIA EMAIL TO chairman@rli.ie & secretary@rli.ie

1. Touring Team	
Name	
Age Group	
2. Team Official Organising Tour	
Name	
Address	
Phone Number	
Email Address	
3. Tour Details	
Country, Region to be Toured	
Name of Host Club/Association	
Proposed Tour Dates	From: _____ To: _____
4. Contact at host club/association	
Name, role	
Address	
Phone Number	
Email Address	
Confirmation from overseas governing body?	

5. Matches to be Played

Opposition	Date	Venue

6. Staff and coaches - Safeguarding

It is considered best practice for all overseas tours to appoint a **designated Welfare Officer** with responsibility for safeguarding and player welfare.

For tours involving **players under the age of 18, or including children under 18**, it is a **mandatory requirement** that a suitably trained **Club/RLI Welfare Officer** is appointed and is present for the duration of the tour.

All staff, coaches, and welfare officers accompanying under-18 players must:

- Be appropriately vetted through **Garda/Access NI** in accordance with law
- Have completed **safeguarding / child protection training** recognised in Ireland/NI as appropriate
- Act in line with the organisation's **Safeguarding Policy** and the **Children First Act 2015/Children (Northern Ireland) Order 1995**

Name	Role	Confirmation of the above (if applicable)

7. Player staff ratio (underage tours)

Number of players travelling	
Number of coaches/staff travelling.	

8. Insurance

Rugby League Ireland **strongly advises** that all players and travelling party members have **appropriate personal accident insurance** in place for the duration of the tour.

Many under 18s are already insured. However, parents/guardians and adult participants are advised to **check the scope and adequacy of this cover**, particularly in relation to overseas travel and sporting activities. Clubs should clearly communicate the appropriate arrangements in this instance.

Rugby League Ireland provides the following insurance cover:

- **Public Liability Insurance** in respect of approved venues and sanctioned activities
- **Catastrophic Injury Cover**, applying in cases of the most serious outcomes (e.g. loss of limb, loss of sight, or death)

This cover **does not replace personal accident insurance**, and clubs are responsible for ensuring that players and staff understand their own insurance position prior to travel.

9. Declaration (please print and sign.)

On behalf of the touring club, I hereby confirm that:

- a. Every player travelling has been advised of the scope & limits of RLI's NGB insurance & has been advised to obtain appropriate personal accident insurance for the duration of the tour.
- b. The information on this form is accurate to the best of my knowledge.

Signed:

Name:

Date:

10. Players and emergency contacts

* Personal information will be stored only for safeguarding purposes and will be deleted upon completion of the proposed tour